

PROCEEDINGS OF THE COMMISSIONER OF SCHOOL EDUCATION,
ANDHRA PRADESH, HYDERABAD

PRESENT: Smt. V. Usha Rani, I.A.S.

Rc.No. 999/Estt.2-1/2014

Dated 23-07-2014.

Sub- School Education - FAC arrangements for the post of Mandal Educational Officers - Instructions - Issued - Regarding.

- Read-1. C&DSE Proc. Rc.No. 834/C2-3/2011, dated 19.01.2013.
2. C&DSE Proc. Rc.No. 314/C3-2/2013, dated 02.07.2013.
3. Commissioner of School Education Proc. Rc.No 999/Estt.2-1/2014, dated 17.07.2014.

The attention of all the Regional Joint Directors of School Education / District Educational Officers are invited to the references cited, and they are informed that, certain instructions are issued to fully empower the FAC Mandal Educational Officers to concentrate on all the activities of Mandal as whole time job.

While making Full Additional Charge arrangements to the posts of Mandal Educational Officers, the Regional Joint Directors of School Education and the District Educational Officers are instructed to following the following criteria

- a) The Mandal Educational Officer posts shall be kept FAC in Mandals where the regular Mandal Educational Officer post is vacant.
- b) The senior most Headmaster of the same Mandal shall be kept Full Additional Charge for the post of Mandal Educational Officer.
- c) One Headmaster should hold one Full Additional Charge only for better attention and administration.
- d) There shall not be any allegations / charges against the Headmasters who are placed Full Additional Charge to the post of Mandal Educational Officer, and persons with clean record and integrity may be given the charge.
- e) The Mandal Educational Officer shall discharge all functions as per the job chart of MEO, in the Mandal apart from discharging the duties of the activities/programmes of Sarva Shiksha Abhiyan.
- f) The Mandal Educational Officer shall be under the control of Regional Joint Director of School Education concerned and shall report on all the activities to the District Educational Officer and to the Project Officer, Sarva Shiksha Abhiyan of the District.
- g) As per Fundamental Rule 11, the whole time of the Government Servant is at the disposal of Government which pays him and he may be employed in any manner required by proper authority and hence, the FAC orders issued to the Senior most Headmaster in the Mandal shall not be declined in the normal course.

- h) If any of the Headmasters who declines ^{to} take charge, the grounds on which the Headmaster is declining shall be recorded in the S.R. If the Headmaster declines on health grounds, the Regional Joint Director of School Education shall examine the genuinity of such request and if there is any doubt, such cases shall be referred to the Medical Board to ascertain the facts.
- i) In exceptional circumstances, permission of Commissioner of School Education shall be obtained for making Full Additional Charge arrangements when no Headmaster is available.
- j) For the words at para (3) (d) in the proceedings in the reference 3rd read above, may be read as 'An Academic instructor may be engaged in the school where there is subject need and where the Headmaster is kept as FAC MEO'.

The above instructions shall be followed scrupulously.

V. USHA RANI
Commissioner of School Education

To

All the Regional Joint Directors of School Education in the State.

All the District Educational Officers in the State.

All the Project Officers, Sarva Shiksha Abhiyan in the State

Copy to the State Project Director, Sarva Shiksha Abhiyan, AP, Hyderabad.

Copy submitted to the Principal Secretary to Government, School Education Department, Government of Andhra Pradesh, Hyderabad for information.

Copy to

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24/1/14
Assistant Director (Sec)

