

**PROCEEDING OF THE COMMISSIONER & DIRECTOR OF SCHOOL EDUCATION:  
ANDHRA PRADESH: HYDERABAD**

**Re No. 3137/D2-1/2012**

**Dt. 13.07.2012**

**Sub:** School Education – The A.P. Teachers (Regulation of Transfers) Rule, 2012- Transfer counseling - instruction – Issued.

**Ref:** 1. G.O. Ms. No. 38. Edn (SE-Ser.III) Dept. dt. 16.06.2012  
2. C&DSE's Proc. Rc. No. 3137/D2-1/2012, dated. 16.06.2012

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All the District Educational Officers in the State are informed that the Government have issued orders in the reference 1st read above, for conducting Teacher Transfer Counseling, accordingly instructions and guidelines are issued for conduct of Teacher Transfer Counseling in the reference 2nd read above duly fixing the schedule from 03.07.2012 to 08.07.2012. The Transfer Counseling process in all the Districts is completed.

After conduct of transfer counseling it is brought to the notice of the commissioner and Director of School Education that, some of the High Schools are without subject teachers in the schools as all of them have been transferred during the transfer counseling, leaving the teachers without subject teachers.

In order to provide subject teachers and to ensure that the instruction in the school do not suffer, the following instructions are issued.

1. to fill up the vacancy by way of promotion, if the said post can be filled up by promotion at the first instance.
2. If the said vacancy could not be filled by way of promotion, utilize the services of subject teacher to handle 10th Class, in case of two or more sections in the school and two or more teachers of the same subject are working in the school by combining the sections.
3. In case, not even a single subject teacher is available in a school, utilize the services of needy subject teachers, from the nearby High School, where two subject teachers are working in the same Mandal. For this the teacher who is handling the subject till today for X Class, should not be disturbed as it effects the continuity of the subject.
4. If the 2nd subject teacher is not available in any High School in the same Mandal, Utilize the services of subject teacher of nearby Mandal. As far as possible, utilize the services of teachers from the nearby Mandals in orders to avoid hardship to the teachers.
5. As a last option, the junior most teachers in concerned category (subject) transferred should be retained in the previous school to provide instruction to the children, and may be relieved to go to the opted school to join and again directed to attend the previous school till said vacancy is filled up either by Direct Recruitment or promotion or other teacher joins the place.

The above instructions should be followed scrupulously and the District Educational Officers shall complete the process within a week and see that no High School is without subject teacher.

**N. SIVA SANKAR**  
COMMISSIONER AND DIRECTOR OF SCHOOL EDUCATION.

To  
All District Educational Officers in the State.  
Copy to all Regional Joint Directors of School Education in the State.  
Copy to all District Collectors in the State.