

**PROCEEDINGS OF THE DISTRICT EDUCATIONAL OFFICER, GUNTUR**  
**Present : Sri K.V.Srinivasulu Reddy, M.A., M.Ed.,**

**LDis.No. 1118/A8/2015**

**Dt: 01 -12-2015**

- Sub: Earned Leave Preservation –Preserve Earned Leave for prevention of Surrender Holidays to discharge Election Duty –Reiterating the content- Reg.
- Read: 1) G.O.Ms.No.355GAD(Elections.H)Department dated19-05-1991.  
2) Government Memo .No.20214/PC-Ser-I/2009 Dt.04-01-2010.  
3)Rc.No.1118/A8/2015dated06-02-2015 of the District Educational Officer,Guntur.  
4) Rc.No.Spl/Ele/2015 dated 07-11-2015 of the Mandal Educational Officer,Sattenapalli

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The Mandal Educational Officer,Sattenapalli is invited to the reference 1<sup>st</sup> & 2<sup>nd</sup> read above, to credit the No. of days the teaching staff actually spent for attending training classes and the number of days actual election duty to their Earned leave account based on the attendance certificate issued by the Returning officer concerned.

Encl:- Copy of Govt.,Memo  
1<sup>st</sup> & 2<sup>nd</sup>

*[Signature]*  
2/12/15  
for District Educational Officer,  
Guntur.

To  
The Mandal Educational Officer,Sattenapalli , Guntur District